

Board Meeting Minutes Sept 21, 2020

Call meeting to order

- Attendees:
 - Gene Anzano
 - Tonita Guydon
 - Laura Aiello
 - Kerri Donovan, Treasurer
 - Daniele Livermon, Secretary
 - Janice Brannon, Landscape Committee Chair

- Agenda
 - Discuss Special Committees
 - Reserve Study Committee – Mina, Andia, Kerri, Daniele
 - Concerns include review of the document, reserving future dollars to pay for the future, how much do we spend in 2020-2021 for expenditures
 - TOA Document Committee – Janice, Laura, Kerri, Tonita
 - Concerns are calendar year time frame. Currently we are Sept 1 through August 31st. The board would like to consider Jan 1st to Dec 31st.
 - Sept 1st as the 1st quarter doesn't make sense
 - Banking Relationship – Get Update from Kerri
 - Concern is that we are too small of an organization to set up an account without having fees associated with the account
 - We are moving to another bank but not sure who to move to – options include Bank of America where we can do “Zelle”
 - Positions – President, Vice President and Member at Large
 - President – Gene Anzano
 - Vice President – Tonita Guydon
 - Member at Large – Laura Aiello
 - Term is 3 years but the TOA Document Committee will review that term time frame

- ARC Walk Through
 - Kerri will go back to the ARC to get results of the walk through
 - Results will be shown to the board
 - Board needs to review and approve the ARC recommendations
 - Tonita will be working with the ARC to determine processes and notifications to the board

- Complaint Process for TOA
 - Gene will go to the other associations adjacent to ours to see if they have a copy of their Complaint Process within their communities

- Insurance Policies – need to be updated, Kerri will review

- Landscape Committee
 - Janice had a meeting with management to discuss mapping of lines (flags), the management sent a bill to Ron and charged us for 173 flags mapping.
 - In the past, they have always given us an estimate for the work. They have set a precedent.
 - The bill was revised and they only took off the cost of the flags.
 - We have negotiated with them regarding the price - \$160 and we are waiting for their feedback
 - Janice will follow up with them to determine next steps
 - We will be investigating other irrigation companies given this situation

- Calendar Year – the board had a discussion on changing the calendar year for the neighborhood. Currently we are Sept 1st to August 31st. We are including this request in the TOA Document Committee review.

Meeting adjourned (6:30 pm)