

Minutes for TOA Annual Meeting 2023 (Held in September 2023)

Call meeting to order

- **Quorum/proxies (18)**

- Total of 15 houses represented (here and proxy)
- First time had in person meeting since COVID

- **Review/approval of 2022 minutes**

- Motion to approve the minutes (Andia); second the motion; approved and passed

- **President's Report**

- Welcomed everyone
- Not much going on except Accotink Road work
- Have a few items to discuss – property values are up and neighborhood next to us in all up and running
- Thanked the volunteers for their work this past year

- **Vice President's Report**

- Tonita resigned so we are looking for other candidates to fill the position

- **Treasurer's Report**

- Budget Review
 - The increases are in trash, sprinkler system, no snow removal this year
 - Question regarding vetting of contractors
 - Trash is tougher because we have less choices with trash removal
 - Architect contract is up in December

- Snow contract is so small no one wants it
- Snow contractor will come multiple times but we need to pay for each time they come out after the first time
- This year pretty much made the budget. Budget looks like we account for that but increase in professional fees due to contract review. In the past Edsel would review the contract but he's not an authorized rep to ratify the changes
- Capital reserve expenditure was used for the road on Hanson
- Dues Increase Review
 - Requesting a \$25 increase each quarter mostly due to contract review of TOA bylaws and such

- ARC Report

- Ron speaking on behalf of Forrester
 - Follow up on outstanding items – 9 letters were deliver to the homeowners

- Landscaping Report

- Andia commented on the diseased bush They emailed Kerri and she told them to wait until the fall
- Landscaping – Andia has been impressed with the landscaping. Brookstein changed the staff of Fortney and they have improved the landscaping but we will get three quotes to make sure we are getting all the services we need for the neighborhood
- We are seeing a great deal of trash on the part that is not our area but the townhouses area. We can contact them to have them clean up the area. The other townhouse neighborhood checks that area twice a year
- There is a tree that is about to fall/dead that needs to be removed. Email the homeowner at the townhouses to see if they can take care of the additional trash and the dead tree
- The Sign
 - We can't move the sign due to the property of the neighborhood
 - We are going to investigate a part of our land where we might be able to move it

- We'll get a design to show where the sign would look like on Accotink
 - Andia will update the quotes and get the cost associated with creating a new sign on Accotink
 - Kerri will also get options for the quotes
 - Quotes for sprinkler system
 - Xavier is getting options for replacing the system. When they do the blowout have them do a quote for updating the whole system

- **Social Committee Report**
 - Yard Sale
 - Natalie is interested in doing a community yard sale
 - Third Saturday of the month as an option
 - Daniele will send out the notice to the neighborhood for the yard sale
 - Social event
 - May do a neighborhood gathering that same day as well

- **Website Report**
 - Nothing to Report

- **Secretary Report**
 - Nothing to Report

- **New Business/Floor**
 - Vote on dues increase
 - Not needed because it's 10% or less. Board can make the decision
 - Invoice will start September 1st

- Voting to have meetings every 6 months
 - Offered up by Andia. It's second by Natalie
 - Discussed doing one virtual and one in person
- New neighbors have moved in. We have a name but no contact information

Adjourn meeting