

## TOA Annual Meeting Minutes 2020-2021

Call meeting to order

- Quorum/proxies (26)
- Motion to approve of TOA Annual Meeting 2019-2020 minutes
- Review of minutes if needed
- President's Report
  - Unprecedented times with COVID-19 concerns; semi-annual ARC postponed but Fall walk-thru scheduled
  - Property Management Committee (Janice Brannon, Neena Porter, Laura Aiello and Matt Quinn) options presented and voted on at a Special Meeting on December 2, 2019
  - New Landscaping Contractor (Fortney) selected
  - Hanson curb painting accomplished this past April
  - New parking signs installed
  - IAW with the 2018 Reserve Study the board approved fence repair on the retaining wall, TOA sign cleaning. Additionally, the board approved some landscaping work.
  - Reserve Study Committee to review recommendations like TOA sign refurbishment and possible movement in 2020 and mill and overlay of Hanson and pipestems in 2021; call for volunteers later
  - TOA Committee to ensure documents are compliant and then budget for review; call for volunteers later
  - Board positions – president and vice-president and member at large plan to resign; Tonita Guydon, Gene Anzano and Laura Aiello agreed to serve on the board; call for additional volunteers and vote later
- Vice President's Report
- Treasurer's Report
  - Budget review
  - Reserve Study Contributions
  - Electronic invoicing
- ARC Report
  - Fall walk thru; Sep 19
  - Applications for ARC updates please use the mailbox to get updates

- Application is being updated
- Results of walkthrough will need to be completed within 30 days of notice
- Landscaping Report
  - Thanked those that assisted in the committee. Going forward there is concern with some of those items that are as old as the community. Committee went to three different companies and saved over \$5,000.
  - Looked at getting costs associated with repairs of the retaining wall. Fence has never been touched. Committee was fiscally responsible with getting three options.
  - Fortney doing a great job, giving advice and areas that need improvement. We are turfing over where the plum trees were taken out.
  - Mapped out the utility layout and Janice has a map of the lot.
  - Sprinklers have been working, two times a week. Irrigation Company has been difficult to deal with from a service standpoint.
- Social Committee Report
  - Fall block party for the neighborhood
- Website Report
- Secretary Report
  - Call for volunteers for Reserve Study Committee (Mina, Andia, Kerri and Daniele)
  - Call for volunteers for TOA Document Compliance (Laura, Janice and Kerri)
  - Call for volunteers to the board and vote
  - Vote for board members: Tonita Guydon (guy-don), Gene Anzano (an-zan-o) and Laura Aiello (a-lee-o)
- New Business/Floor
  - Donna – Look into right turn lane into the neighborhood with VDOT; work with the Ryan Home neighborhood to co-author a letter requesting the lane addition
  - Ron – Provide more attention to the lawns and landscaping their properties
  - Ron – Good payment on dues with neighborhood
  - Gene – Find information out about the Telegraph Road farm lot and progress on construction
  - Maria – Keep trash cans in and out during time frame

Adjourn meeting – 7:59 pm