

Minutes from TOA Quarterly Meeting

Date: August 16, 2011

Location: Landsdowne Library

Board Members in Attendance:

- Janet Carlson, President
- Ronaly Hofseth, Secretary

Others in Attendance:

- Tony Poleo, Treasurer
- Linda Poleo, Executive Assistant
- Craig Carlson
- Joe Trainor
- Marie Johnson
- Kenny Vaughan
- Steve Lopez
- Mary Smith
- Jean-Marie Slove
- Louis Magyar
- Janis Brannon
- Fernando Torrent

Board meeting called to order at 6:36 by Janet Carlson.

Meeting Agenda

- President's Report
- Vice President's Report
- Treasurer's Report

Motion to approve the minutes of August 24, 2010 meeting was unanimously approved.
MSA Janet Carlson/Linda Poleo.

President's Report (Janet Carlson)

- Looking for a member of the community to be a Member-At-Large.
- The rocks in the common area are dwindling. Jean-Marie will check with landscape maintenance company for repairs.
- Need to look at painting the yellow on the fire lanes. Will also ask Celso Gatchalian if he'll look at Hanson Lane to see if its time to resurface or seal the road.

Vice President's Report (Ronaly Hofseth)

- Nothing significant to report.

Treasurer's Report (Tony Poleo)

- A few increases on this year's budget report
 - We had to purchase a new version of Quicken so the supply expense increased.
 - Insurance went up \$50.
- The reserve study was conducted two years ago. The reserve does not include anything for replacement/repair of the wall on Accotink.

New Business

- Concern regarding the upkeep of some of the homes and the impact to the resale values of our homes. Some homes don't appear to wash their siding and there are issues with some of the yards.
 - We need to revitalize the ARC to deal with the issues. Marie Johnson, Janis Brannon, Fernando Torrent, and Forrester Cox volunteered.

Motion to adjourn meeting at 7:08pm was unanimously approved. MSA Janet Carlson/Mary Smith.

**Prepared: Linda Poleo
Executive Assistant**

**Approved: Janet Carlson
President**

Minutes from Annual TOA Meeting

Date: August 16, 2011

Location: Landsdowne Library

Board Members in Attendance:

- Janet Carlson, President
- Ronaly Hofseth, Secretary

Others in Attendance:

- Tony Poleo, Treasurer
- Linda Poleo, Executive Assistant
- Craig Carlson
- Joe Trainor
- Marie Johnson
- Kenny Vaughan
- Steve Lopez
- Mary Smith
- Jean-Marie Slove
- Louis Magyar
- Janis Brannon
- Fernando Torrent

Proxies:

- Asuncion
- Mutterperl
- Choi/Kang
- Dang
- Coogen
- Majer
- Bowne
- Aiello
- Anderson/Werner
- Kim/Chong
- Glasgow
- Wright
- Swain
- Rogers
- Livermon
- Gatchalian
- Donovan

Board meeting called to order at 7:08pm by Janet Carlson.

Meeting Agenda

- Director's Nominations
- Balloting & Count
- Announcement of New Director

Janet Carlson determined a quorum was met for the annual TOA meeting.

Director's Nominations:

- Motion to nominate Ronaly Hofseth to the Board. MSA Janet Carlson/Linda Poleo.
- Motion to close the nominations. MSA Janet Carlson/Linda Poleo.
- Motion to elect the slate as presented. MSA Janet Carlson/Linda Poleo.
- Janet Carlson announced Ronaly Hofseth was elected to the Board.

Motion to adjourn meeting at 7:10pm was unanimously approved. MSA Janet Carlson/Linda Poleo.

**Prepared: Linda Poleo
Executive Assistant**

**Approved: Janet Carlson
President**

Minutes from TOA Director's Meeting

Date: August 16, 2011

Location: Landsdowne Library

Board Members in Attendance:

- Janet Carlson
- Ronaly Hofseth

Others in Attendance:

- Tony Poleo, Treasurer
- Linda Poleo, Executive Assistant
- Craig Carlson
- Joe Trainor
- Marie Johnson
- Kenny Vaughan
- Steve Lopez
- Mary Smith
- Jean-Marie Slove
- Louis Magyar/Cline
- Janis Brannon
- Fernando Torrent

Board meeting called to order at 7:12pm by Janet Carlson.

Election & Appointment of Officers

- Motion to nominate Janet Carlson as President. MSA Ronaly Hofseth/Linda Poleo.
- Motion to nominate Ronaly Hofseth as Vice President. MSA Janet Carlson/Linda Poleo.
- Motion to nominate Caryl Vaughan as Secretary. MSA Janet Carlson/Ronaly Hofseth.
- Motion to nominate Jean-Marie Slove as Member-At-Large. MSA Janet Carlson/Ronaly Hofseth.
- Motion to nominate Tony Poleo as Treasurer. MSA Janet Carlson/Ronaly Hofseth.

Motion to adjourn meeting at 7:10pm was unanimously approved. MSA Janet Carlson/Ronaly Hofseth.

**Prepared: Linda Poleo
Executive Assistant**

**Approved: Janet Carlson
President**